

1. POLICY

The Board of Trustees is the sole entity that may confer Trustee Emeritus status upon a former Trustee of The American University of Paris (AUP). The honorary title may be conferred only upon a Trustee who has provided exceptional and exemplary service to the Board in the furtherance of its role and responsibilities on behalf of the University.

2. PURPOSE

The purpose of this policy is to describe the criteria and process for granting the Trustee Emeritus title and the rights and privileges extended to Trustees Emeriti.

3. CRITERIA

Trustee Emeritus status may be conferred upon an individual with a minimum of six years of exceptional and exemplary service as Trustee. Such service goes beyond the expectations of Trustee service as detailed in the AUP Trustee Commitment. It contemplates that the individual has had profound impact on the Board's responsibilities to itself as AUP's governing body and to the University as a whole, exhibiting the highest standards of professional accountability, personal integrity, vision, and leadership.

Candidates for Trustee Emeritus status shall have:

- Served with distinction on the Board for six or more years
- Assumed leadership roles that substantively advanced the work of the Board and the University
- Actively served on two or more committees
- Contributed generously of time, expertise and financial resources
- Demonstrated ongoing support of the University and the principles of liberal arts education

Ideally, s/he shall have a strong desire to:

- Continue a close relationship with AUP
- Remain available for advice and counsel as requested by Board leadership
- Support fundraising efforts and/or alumni relations as appropriate
- Assist in the recruitment of future students and/or new trustees as requested
- Accept special assignments of importance to the University

4. PROCESS FOR APPOINTMENT

- Any Trustee may submit a name for Trustee Emeritus(a) consideration to the Committee on Trustees. The submission shall be written and shall present the reasons the Board should consider the individual for Trustee Emeritus status.
- The Committee on Trustees shall consider the submission. If it concurs, the Committee will formally nominate the individual as a candidate for Trustee Emeritus(a).
- Approval by a majority of the Board at a duly noticed meeting while a quorum is present is required.
- The honorary title may be conferred in advance of an impending retirement. It becomes effective following retirement.
- On rare occasions, the honorary title may be awarded posthumously.
- If a candidate's nomination for Trustee Emeritus status is approved by the Board, the Board Secretary shall so note in the official Minutes of the meeting and shall append the Resolution to the Minutes.
- The Board retains the authority to withdraw a Trustee Emeritus title at its discretion, as it deems necessary and appropriate.

5. RIGHTS AND PRIVILEGES

The honorary title confers no benefit beyond those described in this policy. A recipient will receive:

- A resolution bestowing the Trustee Emeritus(a) title
- A listing on the University's website and other university documents wherever names of former Trustees may appear
- Authority to use the title in professional activities or in biographical data
- Invitations to appropriate institutional functions or gatherings as determined specifically by the AUP President and AUP Board Chair
- Notices and Minutes of all regular Board meetings and be encouraged to attend

Document History

- Reviewed by Committee on Trustees, May 9, 2022
- Circulated to Board of Trustees in May 2022 Board Meeting Book
- Formally adopted June 1, 2022
- Policy revision approved by Committee on Trustees, October 14, 2024
- Policy revision memo to Board October 2024 Board Book