



Study Trip Destinations

Japan	Feb 28-Mar 9	€2,200
London Book Fair 👄	Mar 10-13	€755
Iceland	Mar 14-19	€1,995
Women of London 😂	Mar 14-16	€745
Netherlands ਦ	Mar 20-23	€760
Poland	Mar 20-23	€760
Cambridge & Ely 😩	Mar 27-30	€820
London: Mind & Madness 🏖	Mar 28-30	€745
Porto & Duoro Valley	Apr 3-6	€850
Fez	Apr 3-7	€950
Spain 😩	Apr 9-12	€750
Vienna	Apr 17-20	€925
Senegal	Apr 18-23	€1,800
Armenia	Apr 22-26	€1,100
Chamonix 😩	Apr 23-26	€840
Loire Valley 🏖	Apr 25-28	€525
Rouen 😂	Apr 26	€105
Reykjavík	Apr 30-May 4	€1,200

Cultural Excursions

Contemporary Dance		
Les Saisons Ballet	Feb 15	€42
A.T		
A Taste of France		
Cheese Museum Tour & Wine and Cheese Tasting	Mar 26	€30
Classical Ballet		
Swan Lake Ballet and Orchestra	Apr 1	€56
Parisian Immersive Experience		
Aura Invalides	Apr 16	€15



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Policy Information

Study Trip Registration

Monday, January 13–Sunday, January 19, 2025 Through your student registration portal

Study Trip Cancelation Deadline

Sunday, January 19, 2025. No later than midnight

Late Cancelation Fee

Full Cost of Trip. The cancellation deadline is extended for eligible students pending their Coup de Pouce award notifications.

Payment

- Trip costs are charged automatically to your AUP student account.
- Payment for study trips must be made no later than Friday, January 31 for Spring 2025 semester. Any concerns in this regard should be addressed to the Cultural Program Office and Student Accounting Services.
- Study trip payments can be made online by credit card https://my.aup.edu/payment/study-trip

Waitlist

You can join the waitlist if the trip is full on the student portal during ADD/DROP period. You will receive the waitlist link by email from the Cultural Program Office.

It is also possible to join the waitlist after ADD/DROP, depending on availability. Please contact the Cultural Program Office: culturalprogram@aup.edu



Coup de Pouce

Coup de Pouce is a grant that provides a limited amount of financial aid to degree seeking students at AUP. To receive this grant, students must be registered in classes linked to study trips and must be in financial need.

- The grant is funded by the Office of the President and profits generated from vending machines on AUP's campus.
- An application form and essay must be completed online to apply for the grant.
- Incomplete or inaccurate application forms will not be considered.
- Coup de Pouce applications are reviewed by two sub-committees: for undergraduate applications, the committee is composed of one Undergraduate Student Council member, one Financial Aid officer, and one administrator from Student Development; for graduate applicants — the committee is composed of one Graduate Student Council member, one Financial Aid officer, and one graduate administrator

For more information about the application process, please visit the Cultural Program website: aup.edu/academics/cultural-program/coup-de-pouce.

Application Open: Monday, January 13, 2025, 9am

Deadline: Monday, January 20, 2025, 11am

No late applications are considered.

Awards announcement from The Cultural Program Office by **Friday, January 24**. Applicants must confirm by email before Monday, January 27, 9am.

Failure to notify the Cultural Program Office by this date results in your automatic award acceptance and trip participation.





Les Saisons Ballet

Saturday, February 15 | 20h00 Location: Théâtre du 13ème Art

Cost: €42

Experience Thierry Malandain's Saisons, an evocative blend of Vivaldi's Four Seasons and Guido's hidden gem. A stunning performance exploring loss and renewal through breathtaking choreography.

Cheese Museum Tour & Wine and Cheese Tasting

Wednesday, March 26 | 15h45 Location: Le Musée Vivant du Fromage Cost: €30

Discover the rich history and craftsmanship of cheese-making with a guided tour of the Cheese Museum. Learn about French culture and its iconic culinary traditions as you enjoy a tasting session of exquisite cheeses paired with fine wines, offering a delightful harmony of flavors.





Swan Lake Ballet and Orchestra

Tuesday, April 1 | 20h00 Location: Palais des Congrès de Paris Cost: €56

Discover the magical story of Prince Siegfried and Princess Odette in this vibrant new production. With Tchaikovsky's timeless music, dazzling costumes, and breathtaking choreography, Swan Lake is an unforgettable experience.

Aura Invalides

Wednesday, April 16 | 20h45 Location: Dôme des Invalides

Cost: €15

An extraordinary journey that blends light, video mapping, and music to bring the monument's rich history and architecture to life at Les Invalides!







Japan: Astrophysical Data Science

Trip cost: €2,200

Includes round-trip transportation to the destination, hotel accommodations with breakfast, a group meal, local visits, professors' trip costs, and VAT

Last day to register/cancel: January 19 • Late cancelation fee: Full cost of trip

Payment for study trips must be made no later than Jan. 31 for the Spring 2025 semester. Any concerns in this regard should be addressed to the Cultural Program Office and Student Accounting Services.

Friday, February 28 – Saturday, March 9

SC1030 Astronomy DS2065 Data Science II: Theory and Practice DS5065 Data Science II: Theory and Practice CS2040 Computer Programming II

The Study Trip during AUP Spring Break will guide you through the wonders of Japan, the way Japanese thinks about the origin of life, of mind, and of the universe. We will visit astronomical observatories and conduct some observations where Japanese astronomy made a lot of contributions to understanding the universe. We will visit the science museum run by Ryōji Noyori, a Nobel laureate in catalyzed hydrogenation who believes strongly in the power of catalysis and of green chemistry and a sustainable science for development. We will also visit temples and contemplate how one can unify ourselves and the universe through religion and meditation. Not but not least, we explore the Manga world, one that has influenced our childhood memory so much. The trip is guided by professors who used to live in Japan, therefore we will have a lot of chances to interact with local Japanese.

Monday, March 10 – Thursday, March 13

CL3035 Contemporary World Literature CL1050 The World, The Text, and The Critic II

Few experiences rival the London Book Fair as an introduction to the global literary scene. With over 25,000 attendees and 1,700 exhibitors from around the globe, it is the premier event for the anglophone publishing world. Students have the opportunity to explore international publishers' displays, attend author readings, and engage with top translators, publishers, and critics at the Translation Center, gaining insight into the dynamic world of contemporary literature.

London Book Fair

Trip cost: €755

Includes round-trip transportation to the destination, hotel accommodations with breakfast, a group meal, local visits, professors' trip costs, and VAT

Last day to register/cancel: January 19 • Late cancelation fee: Full cost of trip



Iceland: Place Branding

Trip cost: €1,995

Includes round-trip transportation to the destination, hotel accommodations with breakfast, a group meal, local visits. professors' trip costs. and VAT

Last day to register/cancel: January 19 • Late cancelation fee: Full cost of trip

Payment for study trips must be made no later than Jan. 31 for the Spring 2025 semester. Any concerns in this regard should be addressed to the Cultural Program Office and Student Accounting Services.

Friday, March 14 – Wednesday, March 19

CM5022 Place Branding

Experience and explore Iceland's unique approach to promoting environmental and cultural sustainability. Strap on steel crampons for a lecture walk on a glacier, take a dip in the Sky Lagoon and scan the night skies for the Northern lights. Undertake field research in one of the most successfully promoted destinations in recent years, meeting with local brand managers, place influencers and cultural researchers. In this exceptional and highly unlikely 'tourist' destination of 'fire & ice,' conduct ethnographic and communications field research in the globalized-market-driven 'promotional culture' that is fast transforming "Iceland", especially as it impacts local customs, habits and traditions and Iceland's shared sense of place and nation. Come to understand how citizens, tourists, activists and academics 'communicate with nature' while interrogating the contemporary marketing, branding and 'public diplomacy' process of place & destination branding.

Friday, March 14 – Sunday, March 16

GS1011 Women in World History II HI1011 Women in World History II CL2085 Theory and Writing: Care Theory

Discover London through the history of some of its women. A walking tour on The Working Women of the East End walking tour will introduce us to the matchgirls, silk workers and victims of Jack the Ripper. After a visit to the Foundling Museum, where unmarried mothers abandoned their infants for 275 years, we have lunch in a pub before spending the afternoon exploring the British Museum and Bloomsbury, followed by an evening performance of Six, a musical comedy that brings Henry VIII's lives back to life. We spend a day at Hampton Court Palace, on a private tour of the Tudor palace to learn more about the Tudor monarchs Henry VIII and Queen Elizabeth I.

Women of London: from Queens to Match Girls

Trip cost: €745

Includes round-trip transportation to the destination, hotel accommodations with breakfast, a group meal, local visits, professors' trip costs, and VAT

Last day to register/cancel: January 19 • Late cancelation fee: Full cost of trip



Netherlands Eco-Tech

Trip cost: €760

Thursday, March 20 -Sunday, March 23

BA5019 Consulting Methods

BA5055 NGO & Mission-based Management

BA5061 Sustainability Management

BA5071 Strategic Management

BA4080 Strategic Management: A Global Persp.

BA3012 Business Ethics & CSR

On this study trip, we will visit three leading 'ecotech' cities in the Netherlands to explore the latest strategies in ecological and ethical management, branding, sustainability, and explore the related aesthetic, economic and cultural impacts. Rotterdam is the largest port in Europe and a vibrant city, emphasizing innovative approaches to sustainability, energy efficiency, and eco-friendly practices. Eindhoven is considered the Dutch version of Silicon Valley, with many global firms headquartered there. Delft is a living museum of Dutch history and culture, and home to the world-renowned Delft University of Technology. Visiting all of these locations, we will explore new tactics for solving complex and urgent societal challenges through innovative, and ethicallyrelevant strategies, while discovering the aesthetic expression of these approaches.

Thursday, March 20 -Sunday, March 23

HI3091D Topics: 20th Century European Jewish History PY3091B Psychology of Conspiracy Theories and Extremism

During this study trip, students will learn about Jewish life before the Holocaust in Warsaw and its surroundings - here through the case study of the nearby town of Otwock. They will learn about the Holocaust in Poland, with a strong focus on the Warsaw ghetto and the killing center of Treblinka. Students will also learn about past and current antisemitism in Poland and how antisemitic conspiracy theories developed before during and after the Holocaust. The trip also focuses on various sites of social and public memory, with particular attention to the public display and representation of traumatic historical events within museums, memorials and monuments. The Shoah will serve as the point of reflection on how memory is materialized and put into social practice.

Schiff

Poland: Holocaust History and Memory

Trip cost: €760

Includes round-trip transportation to the destination, hotel accommodations with breakfast, a group meal, local visits, professors' trip costs, and VAT

Last day to register/cancel: January 19 • Late cancelation fee: Full cost of trip



Cambridge: Monuments of Medieval England

Trip cost: €820

Includes round-trip transportation to the destination, hotel accommodations with breakfast, a group meal, local visits, professors' trip costs, and VAT

Last day to register/cancel: January 19 • Late cancelation fee: Full cost of trip

Payment for study trips must be made no later than Jan. 31 for the Spring 2025 semester. Any concerns in this regard should be addressed to the Cultural Program Office and Student Accounting Services.

Thursday, March 27 – Sunday, March 30

AH2012 Medieval Art & Architecture CM2004 Comparative Communications History

This trip will begin with Westminster Cathedral and either the rich medieval collections at the Victoria & Albert Museum or the British Library in London. Then we will see the extraordinary and unique cathedral at Ely. Afterwards we will spend the rest of the trip in Cambridge, which will include the late Gothic perpendicular style King's College Chapel, Great Saint Mary's, Round Church, Queens' College, Kettle's Yard gallery, the Cambridge University Libraries and the Fitzwilliam Museum.

Friday, March 28 – Sunday, March 30

PY4090A Senior Seminar PY4090B Senior Seminar PY2044 Clinical Theories

What is madness? And how do we treat it? In our trip to London, we wander through different places (and times), each having a distinctive answer to the above questions. In our quest to understand different treatments of psychological and psychiatric distress our travels will include, among others, the Freud Museum, where Freud used psychoanalysis therapy as the royal road to the unconscious, theatres of purging and drilling practices, and the infamous "Bedlam insane asylum" representing the era of enforced care.

London: Mind and Madness

Trip cost: €745

Includes round-trip transportation to the destination, hotel accommodations with breakfast, a group meal, local visits, professors' trip costs, and VAT

Last day to register/cancel: January 19 • Late cancelation fee: Full cost of trip



Wine and Water: Porto & the Douro Valley, Vineyards & Landscapes

Trip cost: €850

Includes round-trip transportation to the destination, hotel accommodations with breakfast, a group meal, local visits, professors' trip costs, and VAT

Last day to register/cancel: January 19 • Late cancelation fee: Full cost of trip

Payment for study trips must be made no later than Jan. 31 for the Spring 2025 semester. Any concerns in this regard should be addressed to the Cultural Program Office and Student Accounting Services.

Thursday, April 3 – Sunday, April 6

CL2091 Worlds of Wine II

This study trip will take you to Porto and the Douro Valley in Portugal where you will learn about the history of the fortified wine that is Porto and the river valley that produced it. As we learn about how Porto is made and visit producers, we will also consider the vital role of this port city in Europe's colonial enterprises, the human costs of these endeavors, and the visible legacy of this early modern expansion in international trade. This will lead us to consider the multi-faceted place of water in human lives, past and present as we visit the winemakers of the Douro valley.

Thursday, April 3 – Monday, April 7

FR1099FB1 Teaching your own Language in Paris CM5005 Identity Formation in a Transnational World CM5001 Global Communications

This immersive program deepens insights into language and cultural identity in a historic city celebrated for its linguistic and spiritual diversity. Highlights include an introductory colloquial Arabic course at a partner school, a village visit, and tours of key cultural sites. Participants will explore scholarly heritage at the renowned Al-Oarawiyyin Library, home to ancient manuscripts by figures like Ibn Khaldun. Hands-on workshops in Arabic calligraphy and traditional cooking offer firsthand experience of the region's rich artistic and culinary traditions. Through these activities, reflective discussions, and cultural exchanges, students will engage with how language and identity are shaped and shared across transnational spaces.

Fez: Language Media and Culture

Trip cost: €950

Includes round-trip transportation to the destination, hotel accommodations with breakfast, a group meal, local visits, professors' trip costs, and VAT

Last day to register/cancel: January 19 • Late cancelation fee: Full cost of trip



Spain: Environmental Sciences, Energy and Sustainability

Trip cost: €750

Includes round-trip transportation to the destination, hotel accommodations with breakfast, a group meal, local visits, professors' trip costs, and VAT

Last day to register/cancel: January 19 • Late cancelation fee: Full cost of trip

Payment for study trips must be made no later than Jan. 31 for the Spring 2025 semester. Any concerns in this regard should be addressed to the Cultural Program Office and Student Accounting Services.

Wednesday, April 9 – Saturday, April 12

SC1020 Environmental Science
SC1055 Introduction to Biodiversity
SC2050 Climate Change
SC2010 Contemporary Environmental Issues
Quantitative Environmental Science & Environmental
Science Major
Environmental Policy & Environmental Science minor

This immersive trip to Spain offers students insights into sustainability and energy's impact on ecosystems. Highlights include an active nuclear power plant, showcasing safety measures, waste management, and operator training, and a decommissioned plant, focusing on dismantling and site restoration. The trip also explores the Delta del Ebro, a vital Biosphere Reserve threatened by erosion. Its fertile lands are key to biodiversity and rice production for traditional paella. Students will understand the interplay between energy, environmental preservation, and sustainable ecosystems.

Thursday, April 17 – Sunday, April 20

CL2059 Tales from Central Europe HI3091E Topics: Racism and Nationalism PO3091E Topics: Racism and Nationalism PY3091E Topics: Racism and Nationalism

Vienna, once the heart of Central Europe, boasts a rich cultural legacy. From Imperial palaces to modernist icons, Old Masters to Klimt and Schiele, and Freud's workplace to historic cafés, the city is a treasure trove of history and art. This trip also highlights Vienna's storied musical heritage with composer home visits and legendary concert venues. Tailored to current events and exhibitions, the itinerary offers a unique experience open to all students, complementing CL2059 but accessible to anyone exploring this historic capital.

Vienna: A History in Culture

Trip cost: €925

Includes round-trip transportation to the destination, hotel accommodations with breakfast, a group meal, local visits, professors' trip costs, and VAT

Last day to register/cancel: January 19 • Late cancelation fee: Full cost of trip



Senegal: African Histories, Arts, and Cultures

Trip cost: €1,800

Includes round-trip transportation to the destination, hotel accommodations with breakfast, a group meal, local visits, professors' trip costs, and VAT

Last day to register/cancel: January 19 • Late cancelation fee: Full cost of trip

Payment for study trips must be made no later than Jan. 31 for the Spring 2025 semester. Any concerns in this regard should be addressed to the Cultural Program Office and Student Accounting Services.

Friday, April 18 – Wednesday, April 23

VC2091A Francophone African Literature & Arts FR2091A Francophone African Literature & Arts CL2091A Francophone African Literature & Arts FR3091A French Global Studies FR3052 (De)Colonial Narratives in French HI1006A World History from 1500 HI1006B World History from 1500

African Histories, Arts, and Cultures takes students on an immersive journey through Dakar, Senegal, exploring African history, art, and culture. Visits to key sites like the IFAN Museum and Gorée Island's House of Slaves deepen understanding of colonial impacts and cultural resilience. Students will engage with local artists and historians, studying literature, film, and contemporary art. This trip highlights Dakar's dynamic role in celebrating and shaping African identities.

Tuesday, April 22 – Saturday, April 26

CM4073 Media, Cultures and Society in the Arab World HI3091B Topics: Armenian Genocide PO3091B Topics: Armenian Genocide

This study trip introduces students to the history and memory of Armenia, a country whose history is profoundly linked to the memory of the genocide. Looking for pasts in the present, our itinerary will be guided through memory tours, museums, and oral history walks in Yerevan and its surroundings. The trip will enhance student competence on the historical dynamics and memorialization of the genocide and offer a deeper understanding of the genocide's social and cultural effects in the 20th and 21st centuries.

Genocide and the Politics of Memory in Armenia

Trip cost: €1,100

Includes round-trip transportation to the destination, hotel accommodations with breakfast, a group meal, local visits, professors' trip costs, and VAT

Last day to register/cancel: January 19 • Late cancelation fee: Full cost of trip





Gutiérrez

Glaciers in the French Alps: The Scars of Global Warming

Trip cost: €840

visits, professors' trip costs, and VAT

Last day to register/cancel: January 19 • Late cancelation fee: Full cost of trip

Wednesday, April 23 -Saturday, April 26

SC2050 the Science of Climate Change SC1055 Biodiversity SC2010 Contemporary Env. Issues Quantitative Environmental Science & Environmental Environmental Policy & Environmental Science minor

In the Chamonix Valley, home to Europe's largest glaciers like Glacier de Bionnassay and Mer de Glace, students will explore the effects of rapid glacier retreat since the 1950s. Using historic funiculars and cog-trains, they'll reach the glacier valleys to observe melting ice and its impact on the Alpine landscape, deepening their understanding of anthropogenic climate change. The trip includes up to 4 hours of high-altitude walking; waterproof hiking gear is required.

Friday, April 25 -Monday, April 28

FR1099FB1 Teaching your own Language in Paris FR2100A French and Culture IV FR2100B French and Culture IV EN2020B Writing and Criticism CL3048 Shakespeare & Film

Fascinated by the Loire Valley's rich history, magnificent châteaux, and cultural heritage? This study trip offers a unique opportunity to explore the evolution of French language and culture in one of France's most renowned regions. Enter the prestigious Institut de Touraine and explore the narrow medieval streets in Tours. Visit iconic sites like the Château de Chenonceau and Château de Chambord, inspirations for artistic works from Rabelais' Gargantua (1535) to Disney's Cinderella (1950). Discover the inventions of Leonardo da Vinci at Clos Lucé, where the artist lived until his death in 1519. Immerse yourself in Renaissance history at the Château de Blois, a favorite residence of kings and gueens and a gathering place for historical figures like Joan of Arc, Machiavelli, and Catherine de Medici.

Loire Valley: Renaissance and Art de Vivre

Trip cost: €525

Includes round-trip transportation to the destination, hotel accommodations with breakfast, a group meal, local visits, professors' trip costs, and VAT

Last day to register/cancel: January 19 • Late cancelation fee: Full cost of trip



Rouen: Artistic and Architectural Treasures of Normandy

Trip cost: €105

Includes round-trip transportation to the destination, hotel accommodations with breakfast, a group meal, local visits, professors' trip costs, and VAT

Last day to register/cancel: January 19 • Late cancelation fee: Full cost of trip

Payment for study trips must be made no later than Jan. 31 for the Spring 2025 semester. Any concerns in this regard should be addressed to the Cultural Program Office and Student Accounting Services

Saturday, April 26

AH2012 Medieval Art & Architecture AH2016 19th & 20th c. Art & Architecture

Rouen's compact city center is rich with Gothic architecture, including the Cathedral of Rouen, famously painted by Monet, and the Flamboyant Gothic church of St. Maclou. Highlights include the St. Ouen monastery and rare Gothic secular buildings. At the Place du Vieux Marché, visit the Church of Joan of Arc near the site of her execution, showcasing stunning medieval stained glass. The Musée des Beaux-Arts de Rouen features works by Monet, Renoir, Velázquez, and Caravaggio, making this trip an enriching experience for all students, regardless of major.

Wednesday, April 30 – Sunday, May 4

CL4000 Advanced Creative Writing EN2020 Writing and Criticism CL3100 The Poetic Experience: A Writing Workshop CL2100 Introduction to Creative Writing: A Cross-Genre Workshop

Experience the wonderful art community of Iceland and write stories, poems, essays, and reviews based on the art you encounter. Focusing on writing particularly about the environment and environmental art, students will talk to contemporary artists, curators, writers, and translators who work in the tight-knit artistic community in Reykjavik. The National Gallery of Iceland, Hafnarhaus, Hafanrborg Art Center, Reykjavik Art Museum, and the Nordic House are some of the musuems students will visit. Students will also have a chance to present their work to the public and interact with their peers at educational institutions in Iceland.

Reykjavík: Writing About Art and the Environment

Trip cost: €1,200

Includes round-trip transportation to the destination, hotel accommodations with breakfast, a group meal, local visits, professors' trip costs, and VAT

Last day to register/cancel: January 19 • Late cancelation fee: Full cost of trip



Registration

Registration for study trips is done the same way as registration for academic courses: online through the registration portal on MyAUP Student Services.

MyAUP > My Account > My Student Services > Registration

To find a study trip in the portal, enter "CP" in the department field. A list of all study trips offered for the specified semester will appear.

The registration window is open for study trips during the week of DROP/ADD. The last day of DROP/ADD constitutes the last official day of study trip registration. After DROP/ ADD, students may contact the Cultural Program Office directly to register for a study trip, though availability is not guaranteed. If registration for a trip is full, the Cultural Program Office will provide an online link to the registration/ waitlist procedure.

Study Trip Confirmation & Payment

On the third week of class, the Cultural Programs Office sends an announcement email of the study trip confirmation and student participation. When a student registers online for a study trip, the cost of the trip is automatically shown on the student's account. See Student Accounting Services for details about the student account and related charges.

Payment for study trips is due as soon as the trip is officially confirmed via email by the Cultural Programs Office to registered students and no later than the end of the third week of class. Student Accounting Services reserves the right to block transcripts and registration because of outstanding balances due to study trips.

Payment can be made the online by credit card on my.aup.edu/payment/academic-trips.

IMPORTANT: All outstanding balances to the University result in blocked transcripts. There are no exceptions for Cultural Program activities and study trips.

Cancellation

IMPORTANT: The last day to cancel and remove the charge of the study trip from the student's account is the last day of DROP/ADD. A student who has not dropped the study trip in the online registration portal by the last day of DROP/ADD is registered and will be held responsible for the entire cost of the trip. For the Spring 2025 semester, this is midnight January 19, 2025.

If registered for a study trip after DROP/ADD, the student will be charged for the entirety of the trip even if they do not attend the trip or withdraw from a course with a study trip. Some exceptions may apply in extraordinary circumstances. The cancelation deadline is extended for eligible students pending their Coup de Pouce award notifications: see the Cultural Program Manager.

Cultural Excursions, Activities and Tickets

Sign-up for cultural excursions, activities, and tickets is done through the Cultural Program website. To sign up, the student must pay the full amount of the excursion or ticket on the corresponding page. Once payment is made, no cancellations or refunds are possible.

A student may sell their ticket or seat to someone else, and the Cultural Program Office will do its best to help the student find a buyer; however, the financial transaction is solely the student's responsibility.

Priority for Participation

Students registered in corresponding course(s) of a study trip are given priority for participation on study trips. In the event of enrollment exceeding the number of spots prebooked, the Cultural Program Office team does their best to add extra spots to the trip. Please note, however, that sometimes this is not possible due to outside restraints (flights, hotels, etc.). In this case, students registered in the corresponding course(s) will be given priority and those who are dropped from the trip are not responsible for the cost of the trip. In the event of there not being enough spots for everyone from the course(s), the date and time of registration will be taken into consideration.

Other Participants

Individuals who are not current AUP students but who would like to participate in a study trip or activity must make a request directly to the Cultural Program Office no later than the study trip registration period of DROP/ADD. Participation is subject to availability. Unless otherwise agreed and established, outside participants pay the same fee as AUP participants. Payment for the

Cultural Program activity is the only way to guarantee an outside individual's participation in the study trip.



Excused Absences

Students who are registered in a class corresponding to a study trip are excused by Academic Affairs from attending their other classes during the dates of the study trip if they are attending the trip. If the time of departure or arrival allows a student to attend class before leaving or after returning from a study trip, the student may be expected to do so and must be in contact with their professor to make sure this is clear for both the professor and the student.

Students who are registered in a study trip but **not registered** in the corresponding class are NOT officially excused from their classes by Academic Affairs. Students are advised to contact their professors before registering for a trip to see if their professor can permit their absence. The Cultural Program cannot issue refunds for trips if a student decides to cancel after the DROP/ADD deadline because their professor cannot excuse their absence from class.

Accommodation, Transportation and Special Arrangement Requests

In most cases, students share accommodation in sets of twin, triple, and quad (or more in specific circumstances), depending on the establishment and trip budget. Students may submit special rooming requests. In most cases, transportation is reserved in advance by the Cultural Program Office in order to secure the best possible times according to the professor's schedule and obtain the best possible prices. Students wishing to arrange their own lodging or transportation, or any other specific requests must make this clear upon confirmation of the trip.

To make special arrangements, student must contact the Cultural Program Office and submit the request in writing via email as early as possible in the semester. The Cultural Program Office will do its best to accommodate special requests. Special arrangements require approval by the Cultural Program Manager and in certain cases, the accompanying professor. Please note that approval of special requests may not always be possible because of trip specific reservation or budget restraints. In all cases, students will be charged for group and professor-related fees. Any extra cost associated with a special arrangement is the responsibility of the student

Carte de Séjour

Any student who registers for a cultural excursion or study trip that involves travel outside of France and who does not have the proper documents to travel at the date of the study trip, or who does not correctly fulfill the Carte de Séjour requirements by providing the necessary documents to the Student Immigration Services Office at the start of the semester and is, therefore, unable to travel, will be held responsible for the cost of the trip. No exceptions to this rule. See the Student Immigration Services Office if you are not sure that you have the proper documents to travel and notify the Cultural Program Office upon registration.

Visas

Students are responsible for knowing the visa requirements for their nationality for travel outside of France. If a visa is required, the Cultural Program Office can provide a letter that attests to the student participating on a universitysponsored tourism trip. This can be taken to the embassy or consulate of the relevant country as part of the application to obtain a visa. It is highly advised, once registered for a trip, to contact the relevant embassy or consulate as soon as possible to confirm the visa requirements and the cost and time needed to deliver the visa. Any student who is unable to participate in a trip because of failure to complete visa arrangements will be held responsible for the cost of the trip. No exceptions to this rule.

Conduct

Any behavior on Cultural Program study trips or excursions that violates either the University's Standards of Conduct or local legislation is prohibited and can result in disciplinary action. In extreme cases, students may be asked to leave the group and return home. See The American University of Paris Handbook for more information.







